

**2023 ANNUAL ACTION PLAN**

PILLAR	ECONOMIC DEVELOPMENT													
ADOPTED GOAL	Build a Prosperous Society													
PROGRAMMES	SUB-PROGRAMMES	BROAD ACTIVITIES	LOCATION	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET (COST)			PROGRAMME STATUS		IMPLEMENTING INSTITUTION /DEPARTMENT	
				1ST	2ND	3RD	4TH	GoG	IGF	Donor	NEW	ON-GOING		
Management and Administration	Finance and Revenue Mobilization	Organise tax education programmes in the Municipality	Municipal Wide						10,000				NNMA	Area Councilors, Assembly Persons
		Organise quarterly interaction with Revenue Collectors	Municipal Wide						5,000				NNMA	

	Human Resource Management	Build capacities of key Assembly Staff	Bimbilla						20,000			NNMA	Key Staff
		Facilitate the implementation of the ID1F initiative in the Municipality	Municipal Wide						25,000			MCE	Investor, F&A Committee, MPCU
Economic Development	Trade, Industry and Tourism Services	Monitoring of Village Savings and Loans Associations (VSLA) groups across the Municipality	Municipal Wide							10,000		Cooperative	MAD, SWCD, Information Service, Planning Unit
		Formation of new VSLA groups in 10 communities	Municipal Wide							400,000		SOCO	MAD, SWCD, Information Service, Planning Unit
Economic Development	Agricultural Services and Management	Implementation of the Planting for Food and Jobs' Programme in the municipality	Municipal Wide							20,000		NNMA	MAD
		OFSP Cultivation	Municipal Wide							10,000		NNMA	MAD

		Cultivation of Soya beans with Integrated Soil Fertility Management	Municipal Wide							60,000	NNMA	MAD
Economic Development	Agricultural Services and Management	Facilitate the production of Cashew and Mango	Municipal Wide							20,000	NNMA	MCACT Secretariat, GEPC
Economic Development	Agricultural Services and Management	Conduct 12 monitoring and validation visits by DDA quarterly	Municipal Wide							10,000	MAD	Agric Extension Officers
Economic Development	Agricultural Services and Management	Train all MOFA staff in effective extension communication methods/techniques.	Municipal Wide							12,000	MAD	Agric Extension Officers
Economic Development	Agricultural Services and Management	Disseminate info and organization of vaccination campaign	Municipal Wide							7,000	MAD	Agric Extension Officers
Economic Development	Agricultural Services and Management	Conduct half-acre each crop demonstrations on eight major crops across the operational areas within the Municipality	Municipal Wide							30,000	MAD	Agric Extension Officers

	Agricultural Services and Management	Conduct two field days each during crop demonstrations across the Municipality	Municipal Wide							5,000			
Economic Development		Conduct Multi-Round Annual Crops and Livestock Survey (MRACL)/SRID on crops and livestock across the Municipality	Municipal Wide							6,000	MAD	Agric Extension Officers	
Economic Development	Agricultural Services and Management	Vaccinate 35,000 cattle against Anthrax and Blackleg	Municipal Wide							4,000	MAD	Agric Extension Officers	
		Vaccinate 35,000 cattle against CBPP	Municipal Wide							20,000	MAD	Agric Extension Officers	
		Vaccinate 25,000 goats and sheep) against Anthrax and PPR annually.	Municipal Wide								20,000	MAD	Agric Extension Officers
		Train and equip 15 Community Animal Health Workers (CAHWs)	Municipal Wide								15,000	MAD	Agric Extension Officers
		Vaccination of pets against Rabies	Municipal Wide								10,000	MAD	Agric Extension Officers

		Running of 1,500 egg capacity hatchery	Municipal Wide						425,000	MAD	Agric Extension Officers
		Demonstrate to farmers on the use of i2 vaccine	Municipal Wide						10,000	MAD	Agric Extension Officers
Economic Development	Trade, Industry and Tourism Services	Support to tourist sites in the municipality	Municipal Wide						5,000	NNMA	Ghana Tourist Board

SUB-TOTAL											
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<b>TOTAL</b>											
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<b>PILLAR</b>	<b>SOCIAL DEVELOPMENT</b>									
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<b>ADOPTED GOAL</b>	<b>Create Equal opportunity for all</b>									
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<b>ins</b>	<b>SUB-PROGRAMMES</b>	<b>ACTIVITIES (OPERATIONS)</b>	<b>LOCATION</b>	<b>QUARTERLY TIME SCHEDULE</b>	<b>INDICATIVE BUDGET</b>	<b>PROGRAMME STATUS</b>	<b>IMPLEMENTING INSTITUTION /DEPARTMENT</b>
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				1	2	3	4	GoG	IGF	Donor	NEW	ON-GOING	LEAD	COLLABORATING
				S	N	R	T							
				T	D	D	H							
Social Services Delivery	Education , Youth Sports, Library Services	Provide furniture to schools	Municipal Wide							400,000			NNMA	GES
		Construct 2 No. 3-Unit classroom blocks with ancillaries (toilets, urinals, library stores, etc)	Nchibaldo							451,000			NNMA	GES, Donor Partners
		Organize Best Teacher Award	Municipal Wide							10,000			NNMA	GES
Social Services Delivery	Education , Youth Sports, Library Services	Support NFED to organize education and sensitization campaign on adult literacy in communities	Municipal Wide						4,000				NNMA	GES
		Organize Science, Technology, Mathematics and Innovative Education (STMIE) clinics annually	Municipal Wide							20,000			NNMA	GES
		Support Circuit Supervisors monitoring	Municipal Wide					6,000		30,000			NNMA	GES

		activities											
Social Services Delivery	Education , Youth Sports, Library Services	Support MEOC Activities	Municipal Wide				2,000		16,000			NNMA	GES
		Provide Fuel for the operation of Girls model Schools	Municipal Wide				5,000					NNMA	GES
Social Services Delivery	public Health services and Management	Construct and furnish 2 no. CHPS Compounds	Gambuga Dipah						346,110.20			NNMA	MHMT, Donor
		Rehabilitate the Municipal Health directorate	Bimbilla										Partners
		Construct and furnish 2 No. Nurses Quarters (for 2 CHPS Compounds)	Bimbilla						480,000			NNMA	MHMT, Donor Partners
Social Services Delivery	public Health services and Management	Support CHPS and Health Center strengthening activities	Municipal Wide						110,000			MHMT	sub-Municipality health facilities, Traditional Authorities
		Strengthen Implementation of Nutrition Activities by Conducting Technical	Municipal Wide						10,000			MHMT	sub-Municipality health facilities,

		Support Visits (TSVs)										Traditional Authorities	
		Provide Technical and Logistical Support to QI Coaches and QI Teams at Municipal and Facility Level	Municipal Wide					5,000				MHMT	Sub-Municipality health facilities,
		ENA Monitoring for Non-Health Workers	Municipal Wide					10,000				MHMT	EHSU, SWCD
Social Services Delivery	public Health services and Management	Collaborate with transport unions to provide Transport Services for expectant pregnant mothers	Municipal Wide					5,000				NNMA	MHMT, Development Partners
		Integrated Community-based Mass Media Campaign with Messaging on Nutrition, WASH, and Agriculture	Municipal Wide					10,000				MHMT	Information Service

Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Monitor the functionality, Operation and Maintenance of Water and Sanitation facilities	Municipal Wide						10,000			MWST	Donor Partners, CWSA
Social Services Delivery	Environmental Health and Sanitation Services	Promote household water treatment and safe storage	Municipal Wide						15,000			NNMA	Donor Partners, NNMA
Social Services Delivery	Environmental Health and Sanitation Services	Operate and maintain mechanical septic emptier	Bimbilla						40,000			NNMA	Clients, Service Providers
		Engage households, women groups in household latrine financing through Loans and Savings schemes.	Municipal Wide						7,000			MEHS U	Cooperatives, Women Groups
		Build capacities of Environmental health staff, health workers and other key officers to follow up monitor sanitation situation in households, institutions	Bimbilla						10,000			MEHS U	REHSU EHSU, health workers, AEAs

		and public places										
Social Services Delivery	Environmental Health and Sanitation Services	Embark on regular sanitation joint monitoring exercises	Municipal Wide					10,375.00			MEHSU	MICCS, MWST
		Build capacities of natural leaders and equip them to champion the sanitation transformation drive in Bimbilla.	Bimbilla					10,000			MEHSU	natural leaders, UNICEF
		Build capacities of EHSU staff to update existing waste management baseline data	Bimbilla					15,000			MEHSU	REH Department, EHSU, AEAs
Social Services Delivery	Environmental Health and Sanitation Services	Update MESSAP	Bimbilla					5,000			MEHSU	Donor Partners
		Provide Wellington boots and hand gloves to sanitary laborers	Municipal Wide					3,000			NNMA	MEHSU, Finance officers,
		Organize periodic public clean up campaigns	Municipal Wide					15,000			NNMA	General public

Social Services Delivery	Environmental Health and Sanitation Services	Mobilize and train Community based slab makers to offer improved sanitation services	Municipal Wide					5,000			MEHS U	Slab makers,  MWS
		Encourage the construction of household latrines with available materials.	Municipal Wide					10,000			MEHS U	House hold heads,
		Establish a sanitation Market in Chamba	Chamba					5,000			MEHS U	Bimbilla WSMT
Social Services Delivery	Environmental Health and Sanitation Services	Implement Small Town Led Total Sanitation concept using the Small-Town approach.	Municipal Wide					20,000			MEHS U	GES, MWST, traditional Authority, Assembly persons,
Social Services Delivery		Facilitate School Led Total Sanitation	Municipal Wide					5,000			MEHS U	GES, MWST, traditional Authority, Assembly persons,

		Promote hygiene best practices through radio jingles and adverts, panel discussions	Bimbilla Radio Stations				10,000			MEHSU	Gmantabu Radio
social Services Delivery	environmental Health Services and Management	Implement Community Led Total Sanitation in rural communities	Municipal Wide				10,000			NNMA	Traditional Authority, Assembly Persons, Development Partners
social Services Delivery	Social Welfare and Community Services	Organize Sensitization talks on child rights issues and parental responsibilities with particular reference to OVCs	Municipal Wide				12,000			SWCD	NCCE
Social Services Delivery	Social Welfare and Community Services	Support Gender Related Activities in the Municipality	Municipal Wide				20,000			NNMA	Traditional Authority, Assembly Persons, Women Groups
Social Services Delivery	Social Welfare and Community	Create and update database of PWDs in the Municipality	Municipal Wide				10,000			SWCD	PWDs

	ty Services	Procure and Distribute Wheel Chairs, White Canes and other aids for PWD in the Municipality	Municipal Wide							30,000			NNMA	Federatio n of the Physically Challenge d, Donor Partners
Social Services Delivery	Education , Youth Sports, Library Services	Support sports activities in the Municipality	Municipal Wide							10,000			NNMA	GES
<b>SUB-TOTAL</b>														
<b>TOTAL</b>														

<b>PILLAR</b>	ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS													
<b>ADOPTED GOAL</b>	Safeguard the natural environment and ensure a resilient built environment													
PROGRAMMES	SUB-PROGRAMMES	ACTIVITIES (OPERATIONS)	LOCATION	TIMEFRAME				INDICATIVE BUDGET			PROGRAMME STATUS		IMPLEMENTING INSTITUTION /DEPARTMENT	
				Q	Q	Q	Q	GoG	IGF	Donor	NEW	ON-GOIN	LEAD	COLLABORATI

				1	2	3	4					G		NG
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Connect and upgrade identified institutional and public latrines to generate bio-gas (on pilot basis).	Bimbilla							30,000			NNMA	GES, MHMT, EPA
Social Services Delivery	Environmental Health and Sanitation Services	Regulate operations of liquid and solid waste services providers in the Municipality	Municipal Wide							20,000			NNMA	Opinion Leaders EPA,
		Procure and Distribute 100 Public Dustbins	Municipal Wide							40,000			NNMA	zoomlion
		Fumigate communities against diseases	Municipal Wide								20,000			NNMA

Social Services Delivery	Environmental Health and Sanitation Services	Evacuation of Refuse dumps and Dislodgement of toilets	Municipal Wide					50,000			NNMA	private Partner
Environmental Management	Agricultural Services and Management	Facilitate the implementation of Afforestation Project in communities	Municipal Wide					30,000			NNMA	Traditional Authorities, Assembly Persons, EPA, Forestry Department
Environmental Management	Agricultural Services and Management	Sensitize communities on the proper use of weedicides	Municipal Wide					10,000			Agric Department	agrochemical dealers, farmers, EPA
Environmental Management	Disaster Prevention and Management	Undertake quarterly radio discussion to provide public education on Disaster Risk Reduction (DRR)	Bimbilla Radio Stations					12,000			NADMO	NNMA

Infrastructure Development and Management	Urban Roads and Transport Services	Construct 10 No. culverts in the Municipality					600,000			NNMA	Feeder Roads Department, Development Partners
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Connect communities without electricity to the national grid					100,000			NNMA	Opinion Leaders, VRA
<b>SUB-TOTAL</b>											
<b>TOTAL</b>											
<b>PILLAR</b>	GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY										

<b>ADOPTED GOAL</b>	Maintain a stable, united and safe society													
<b>PROGRAMMES</b>	<b>SUB-PROGRAMMES</b>	<b>ACTIVITIES (OPERATIONS)</b>	<b>LOCATION</b>	<b>TIMEFRAME</b>				<b>INDICATIVE BUDGET</b>			<b>PROGRAMME STATUS</b>		<b>IMPLEMENTING INSTITUTION /DEPARTMENT</b>	
				Q1	Q2	Q3	Q4	GoG	IGF	Donor	NEW	ON-GOING	LEAD	COLLABORATING
Management and Administration	Legislative Oversight	Organize Assembly meetings	Bimbilla						30,000				NNMA	Assembly Persons, Heads of Department
	Legislative Oversight	Organize Executive committee meetings	Bimbilla						15,000				NNMA	Executive committee members
	Planning, Budgeting and Coordinating	Organize quarterly MPCU meetings	Bimbilla						4,000				Planning Unit	MPCU members
	Legislative Oversight	Organize meetings for all sub-committees	Bimbilla						2,000				NNMA	subcommittee chair persons

	General Administration	Organize quarterly heads of department meetings	Bimbilla							3,000				NNMA	Heads of Departments and Units
	Planning, Budgeting and Coordinating	Collaborative Planning & Budgeting Meetings	Bimbilla							2500				MPCU	Heads of Departments and Units
Management and Administration	General Administration	Organize regular management meetings	Bimbilla							1500				Central Administration	Heads of Departments and Units
Central Administration	Budget Unit	Support Municipal Budget committee meetings	Bimbilla							2000				NNMA	Budget Committee members
Management and Administration	Human Resource Management	Build capacities of key Assembly Staff	Bimbilla							10,000				NNMA	Key Staff
Management and Administration	General Administration	Repair and maintain official vehicles	Bimbilla							10,000				NNMA	Heads of Departments, Department Partners

Infrastructure, Development and Management	General Administration	Procure 3 no. motor bikes for field staff of departments and units of the Assembly	Bimbilla							60,000				NNMA	Heads of Departments
Infrastructure, Development and Management	Public Work, Rural Housing and Water Management	Rehabilitate 4 no Assembly Bungalows/Quarters	Bimbilla							40,000				NNMA	Contractors
Management and Administration	General Administration	Support public interactions, Independence Day and Senior Citizens Day with MCE at the residence	Bimbilla							6,000				NNMA	Heads of Departments, Senior Citizens
Management and Administration	Planning, Budgeting and Coordinating	Community Action Plan Development	Municipal Wide							49,000				Planning Unit	CD/SWO, Gender, Agric, EHSU, Health
Management and Administration	General Administration	Build leadership capacities of Heads of Departments of the Assembly	Bimbilla							20,000				NNMA	NNMA Staff

Management and Administration	General Management	Organize Quarterly and mid-year Review Meetings	Bimbilla							25,000				NNMA	Heads of Departments, Department Partners
Management and Administration	General Management	Conduct quarterly participatory projects monitoring and evaluation	Municipal Wide							10,000				NNMA	MPCU members
Management and Administration	Planning, Budgeting and Coordination	Subject all Physical projects to Strategic Environmental Assessment	Municipal Wide							15,000				NNMA	EPA
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Construction of community center and Assembly Hall center (Phase 2)	Bimbilla							550,000				NNMA	Development Partners
Management and Administration	General Management	Support activities of Traditional Authorities	Municipal Wide							20,000				NNMA	MUSEC, Traditional Authority

Management and Administration	Planning, Budgeting and Coordination	Organize Town Hall Meetings	Municipal Wide							NNMA	Citizenry	30,000
Management and Administration	Road Safety	Public sensitization on usage of roads								NNMA	Citizenry	10,000
		Construct speed ramps at accident prone areas								MWD	Citizenry	20,000
		Enforcement of laws on insurance								MWD	Citizenry	5,000
		Ensure effective traffic management in Bimbilla on market days								Security	Citizenry	10,000
<b>SUB-TOTAL</b>												
<b>TOTAL</b>												
<b>GRAND TOTAL</b>												<b>12,468,325.17</b>